WMHC
89 - 90

12 COLUMNS

Suzanne 3/32
Bell Desk 2990

National® Brand

56-401	Ginger	Record
56-402	Black	2 Cols.
56-403	Red	3 Cols.
56-404	Blue	4 Cols.
56-406	Green	6 Cols.
56-408	Chestnut	8 Cols.
56-412	Maroon	12 Cols.
56-431	Black	S.E. Led.
56-441	Red	Cash

Made in U.S.A.

80 Pages

WMHC - FM

1989 - 90

SCHOOL YEAR

BUSINESS MGR: Suzanne Hartman

WMHC-FM September 1989

Date 1989		ck#	With.	Dep.	Balance
	Balance Forward				126068
09 11	MHC general bill	749	21044		105024
09 11	Deposit (insurance money flood)			303500	408524
09 13	Lisa Stancil (msg. mach. tapes)	748	771		407753
09 15	Girard Office Supplies	750	6174		401579
09 20	Press assoc.	751	39840		361739
09 20	College Media Inc	752	17500		344239
09 20	MHC	753	144		344095
09 25	Lisa Stancil	754	805		343290
09 20	Deposit (t shirt sales)			1200	344490
09 26	Deposit (t shirt sales)			2400	346890
09 26	MHC (copycard)	755	2800		344090
09 26	IBS dues	756	9500		334590
09 26	DREYFUS	757	30000		304590
09 27	Jenn Sirras (office supplies)	756	585		304005
09 28	Jenn Sirras (printing)	759	8889		295116
	SEPTEMBER TOTALS		138052	307100	

TO BALANCE.

Balance Forward 1260.68

Deposits +3071.00

W/D −1380.52

295116 BALANCE

Postage	Telephone	Office Supplies	Printing	Stenc	News	Miscellaneous Descript.	Miscellaneous Amt.
	22					previous chrg interest +	210 22
		771					
		6174					
					39840		
						dues	17500
	144						
		805					
				2800			
						dues	9500
						depree. fund	30000
		565					
			8889				
00	166	8335	8889	2800	39840		78022

WMHC FM October 1989

Date 1989	Description	ck#	W/D	Deposits	Balance
	BALANCE FORWARD				295116
10 03	CMJ Music Marathon	760	38000		257116
10 05	Deposit (DJ fees)			15000	272116
10 06	Deposit (return from Sweet Home Track)			24000	296116
10 06	Deposit (SGA ck)			503700	799816
10 06	Julianne Trabucchi (DJ)		3750		796066
10 06	Barb Howe (DJ)		3750		792316
10 06	Andrea Perrine (DJ)		3750		788566
10 06	Kelly Morrison (copies for News)		630		787936
10 21	MHC (cash for party)		2000		785936
10 21	Fiddlesticks (party supplies)		1260		784676
10 26	MHC general bill		3827		780849
10 26	Deposit (leftover cash from party)			3500 +1300 Dep.	785649
10 26	Cash (for conference parking etc.)		8000		777649
10 26	Vista Hotel (CMJ conf.)		42770		734879
10 30	N. Amb. Rent-A-Wreck		22586		712293
	OCTOBER TOTALS		130323	597500	

TO BALANCE:

Balance forward	295116
Deposits	+547500
W/D	-130323
	712293

POSTAGE	TELEPHONE	OFFICE SUPPLIES	Printing	Steno	News	MISC. Descript.	MISC. AMT.
						conference	380 00
							37 50
						D. Jones	37 50
							37 50
			6 30				
						parties	20 00
						parties	12 60
6 80	15 22			16 25			
						conference fees	80 00
						" "	42 70
						transport.	225 86
6 80	15 22	00	6 30	16 25	00		1 258 66

WMHC-FM November 1989

DATE 1989	DESCRIPTION	ck #	W/D	DEPOSITS	BALANCE
	BALANCE FORWARD				712293
11 06	Robin Brown (office supplies)	772	4405		707888
11 14	Kim Greene (D&C records)	773	2495		705393
11 14	MHC general bill	774	16825		688568
11 16	NACB membership dues	775	5000		683568
11 17	The Coffee Grind	776	1700		681868
11 19	Food Mart	777	211		681657
11	MHC - copycard	778	2800		678857
			33436	00	

TO BALANCE:

Balance Forward	712293	
Deposits	+	00
W/D	-33436	
	678857	

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	STENO	NEWS	MISCELLANEOUS DESCRIP.	MISCELLANEOUS AMT
		44 05					
						OSC Records	24 75
84 50	61 25	22 50					
						DUES	30 00
						refreshm.	17 00
						refreshm.	2 11
				28 00			
84 50	61 25	66 55	00	28 00	00		94 06

WMHC-FM DECEMBER 1989

DATE 1989	DESCRIPTION	ck #	W/D	Deposit	Balance
	BALANCE FORWARD				678857
12 11	Ellen Martin (news)	779	2308		676549
12 18	MHC general bill	780	144427		532122
12 18	Press Association	782	179280		352842
12 18	Robin Brown (mixing workshop)	783	3000		349842
			329015		

Balance Forward 678857
Deposits + 00
W/D -329015
349842

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	SIGNS	NEWS	MISCELLANEOUS DECORATIONS	MISCELLANEOUS JANIT.
					23 00		
69 17	74 08	14 73		146 05		[illegible]	11 4. 24
					177 32 20		
						Dance & rentals	3 00
69 17	74 08	14 73	00	146 05	181 52 20		117 04

WMHC-FM JANUARY 1990

DATE 1990		DESCRIPTION	CK #	W/D	DEPOSITS	BALANCE
		BALANCE FORWARD				3498 42
01	16	Salem Rogue (office supplies)	764	29 24		3469 18
01	19	Salem Rogue (Calendars)	765	29 15		3440 03
01	20	MHC (reimbursed)	767	98 00		3412 03
				86 39		

Balance Forward 3498 42
Deposits + 00
W/D − 86 39
3412 03

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	STENO	NEWS	MISCELLANEOUS DESCRIPTION	MISCELLANEOUS AMT.
				29 24			
				29 15			
				23 00			
				81 39			

WIHC FM FEBRUARY 1990

DATE 1990	DESCRIPTION	ck #	W/D	DEPOSITS	BALANCE
	BALANCE FORWARD				341203
02 05	MHC general bill	781	113 38		32798 95
02 05	ASCAP license fee	755	173 00		31625 95
02 05	Telco Association	789	116 78		19581 17
02 09	Deposit (class of '91 pizza)			75 00	20331 17
02 09	Julianne Trabucchi	790	37 50		19956 67
02 09	Kim Greene (DJ)	791	37 50		19581 17
02 09	Traci Fuhrer (DJ)	792	37 50		19206 67
02 09	Deposit (SGA ck)			503750	69581 17
02 16	Traci Fuhrer (DJ)	793	37 50		69206 67
02 16	Kim Greene (DJ)	794	37 50		68831 17
02 21	MHC general bill	795	1297 79		56353 38
02 23	Kelli Morgales (comm.)	796	23 17		56130 21
02 26	Telco Assoc.	788	13 17		55946 04
02 28	Salem Post-Gazette	797	19 93		55517 06
02 28	Leonard Molefe (DJ)	800	15 00		55362 06
02 28	BMI Broadcast Music	801	322 50		55039 56
02 28	Salem Post (subscription)	802	19 67		55019 89
02 28	Pam Lynch (postage)	803	14 92		55004 97
			3518 64	511 25	

balance forward	341203
deposit	+ 511 25
W/D	- 3518 64
	55004 97

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	STEAM	WATER	MISCELLANEOUS RESEARCH	MISCELLANEOUS MAINT.
5145	5863			300			
						Janitor Svc	17300
					11076		
						Cleaning	3750
						Cleaning	3750
						Cleaning	3750
						Cleaning	7700
						Cleaning	5700
2335	5954			7552			
				2317			
		1517					
						rocks	1212
						[illegible]	1410
					5213		
		867					
2500							
9980	11817	2384		10169	16903		17454

WMHC-FM MARCH 1990

DATE 1990	DESCRIPTION	CK #	W/D	DEP	BALANCE
	BALANCE FORWARD				500587
03 07	DEPOSIT (Newsletter sale & Calendar)			2575	503162
03 08	Victoria Kanyumu [Spring Break]	804	3742		499722
03 14	MHC general bill	805	20480		479242
03 14	Juliana Trabucchi	806	7500		471742
03 14	Lerato Melato [Jazz]	807	12391		459351
03 15	Deposit (1 check)			15000	474351
03 22	Kinko's (Board applications)	808	7410		466941
			48223	17575	

Balance forward 500587
Deposits +17375
W/D -48223
469911

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	STENO	NEWS	MISCELLANEOUS DESCRIPTION	MISCELLANEOUS AMOUNT
						[illegible]	34 42
34 68	105 28	6 21		58 63			
						Living	75 00
						[illegible]	125 71
			44 10				
34 68	105 28	6 21	44 10	[illegible] 41	60		234 32

WMHC-FM APRIL 1990

DATE 1990	DESCRIPTION	CK #	W/D	DEPOSIT	BALANCE
	BALANCE FORWARD				4699 41
4 02	JESSICA BOLT - DJ	809	75 00		4624 41
4 06	FAREHA HOWE DJ	810	25 00		4599 41
4 06	ANDREA PERRINE - DJ	811	25 00		4574 41
4 12	DEPOSIT - party			100 00	4674 41
4 12	IRMC [illegible]	812	197 61		4476 77
4 13	Kate Ricardelos	813	24 00		4452 77
4 16	Kate Mitchell	814	34 73		4418 04
4 17	Kiss Broadcasting	815	418 00		3999 04
4 17	[illegible]	816	120 00		3879 04
4 20	RENATO MOLTE	818	44 10		3834 94
4 20	SABRINA POPER	817	28 82		3806 12
4 20	DEPOSIT - [illegible]			75 00	3881 12
4 23	ELIZABETH CARMICHAEL	819	8 38		3872 74
4 25	DEPOSIT			75 00	3947 74
4 25	Stiedley Post Master	820	27 68		3920 06
4 25	SHANNON WYNNE	821	112 50		3807 56
			1146 85	250 00	

BALANCE FORWARD 4699 41
+ DEPOSITS + 250 00
- W/D - 1146 85
3802 56

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	CLEANING	NEWS	MISCELLANEOUS DESCRIPT.	MISCELLANEOUS AMT.
						Mailing	2 00
						Mailing	3 00
						Mailing	2 00
31 60	138 92	26 12				Mail	1 10
			24 80				
						refreshm.	34 93
					418 00		
			125 00				
						records	44 10
				28 62			
						batteries for int. views	8 78
						filing	75 50
27 68							
						mailing	112 50
59 28	138 92	26 12	149 82	28 62	418 00		400 91

WMHC-FM MAY 1990

DATE 1990	DESCRIPTION	#	W/D	DEPOSITS	BALANCE
	BALANCE FORWARD				3802 56
5 1	DEPOSIT			375 00	4177 56
5 1	MSA TRAVEL	821	8 19		4158 81
5 1	SUSAN SIMON	823	18 75		4140 06
5 1	JIM GREENE	824	75 00		4065 06
5 1	JESSICA DEVIL	825	37 50		4027 56
5 1	SHARON WAYNE	826	37 50		3990 06
5 8	PRESS ASSOCIATION, INC	827	418 00		3572 06
5 8	Mount Holyoke College	828	280 69		3291 37
5 8	CHEJ MUSIC MARATHON	829	150 00		3141 37
5 8	FCC LICENSE RENEWAL	830	30 00		3111 37
5 9	Deposit of $150 on 5/1 Bounced		150 00		2961 37
5 9	POST MASTER (stamps)	AU	5 00		2956 37
5 11	DEPOSIT (CASH $275 BAL. $125)			275 00	3231 37
5 14	BETSY BROWN	832	32 94		3198 43
5 14	STASH RECORDS	833	74 00		3124 43
5 14	ROBIN BROWN	834	65 00		3059 43
			1393 13	650 00	

BALANCE FORWARD 3802 56
DEPOSITS + 650 00
W/D - 1393 13
3059 43

POSTAGE	TELEPHONE	OFFICE SUPPLIES	PRINTING	STEND	MEALS	MISCELLANEOUS DESCRIPT.	MISCELLANEOUS AMT.
						DT'ing	18.99
						DT'ing	18.99
						DT'ing	75.00
						DT'ing	37.50
						DT'ing	37.50
					418.00		
5.65	184.03	10.36		78.45		VAN USE	2.00
						CMJ Conf	150.00
						FCC	30.00
5.00							
						D+C Records	32.98
						JAZZ Records	74.00
						D+C shirts	65.00

SEPT 1990

1990	TRANSACTION	CK #	W/D	DEP	BALANCE
	BALANCE FORWARD				3054 43
9 20	SYLVIA ROBER	4336	11 80		
9 21	BROADWAY OFC SYSTEMS	835	57 11		
9 29	PAT KALLUSCH	837	20 61		

POSTAGE	TELEPHONE	SUPPLIES	PRINTING	STENO	NEWS	MISCELLANEOUS	
						DESCRIPT.	AMT
			11 80				
		5 7 11					
						CONTINUED	7.00

WMHC-FM 1989-1990

SUMMARY SHEET

	POSTAGE	TELEPHONE	OFFICE SUPPLIES	PROMOTIONS
SEPTEMBER	00	166	85 25	68 89
OCTOBER	6 80	15 22	00	6 80
NOVEMBER	84 50	61 25	6 6 85	00
DECEMBER	69 17	74 08	14 73	00
1st Semester	160 47	152 21	164 63	95 19
JANUARY	00	00	00	00
FEBRUARY	79 80	118 17	23 84	00
MARCH	54 00	105 28	6 21	44 70
APRIL				
MAY				
2nd Semester				
1989-1990 TOTAL				

EXPENSES

STENO	NEWS	DUES	RECORDS	EQUIP/ MAINT.	ANNUITY/ PENSION	MISCELLANEOUS RECEPTN.	MISCELLANEOUS AMT.
28 00	39 40	270 00					5 10 22
16 25	50				32 60		1 22 66
28 00	00	5 00	24 95				19 11
146 05	181 [illegible]	00	30 00	14 [illegible]	100 00		00
218 30	2 [illegible] 22	520 00	[illegible]	140 24	103 260		175 637
9 [illegible] 39	[illegible]	00	00	00	00		00
10 [illegible] 69	169 [illegible] 33	17 300	37 93	00	1 [illegible] 38	[illegible]	12 [illegible]
5 [illegible] 63	[illegible]	00	15 [illegible]	[illegible]	[illegible]	[illegible]	[illegible]

SEPT. 1990

1990		WMAC - FM	CK #	W/D	DEP.	BALANCE
		BALANCE FORWARD				30549
9	20	SALENA FORET	836	11	80	
9	21	BROADWAY OFC SUPP	835	57	11	
9	29	PAT KALUSCH	837	20	61	

POSTAGE	PHONE	PRINTING	SUPPLIES	STENO	NEWS	MISCELLANEOUS DESCRIPT	MISCELLANEOUS AMT.
		11 80					
			57 11				
						END. TOOLS	2 46

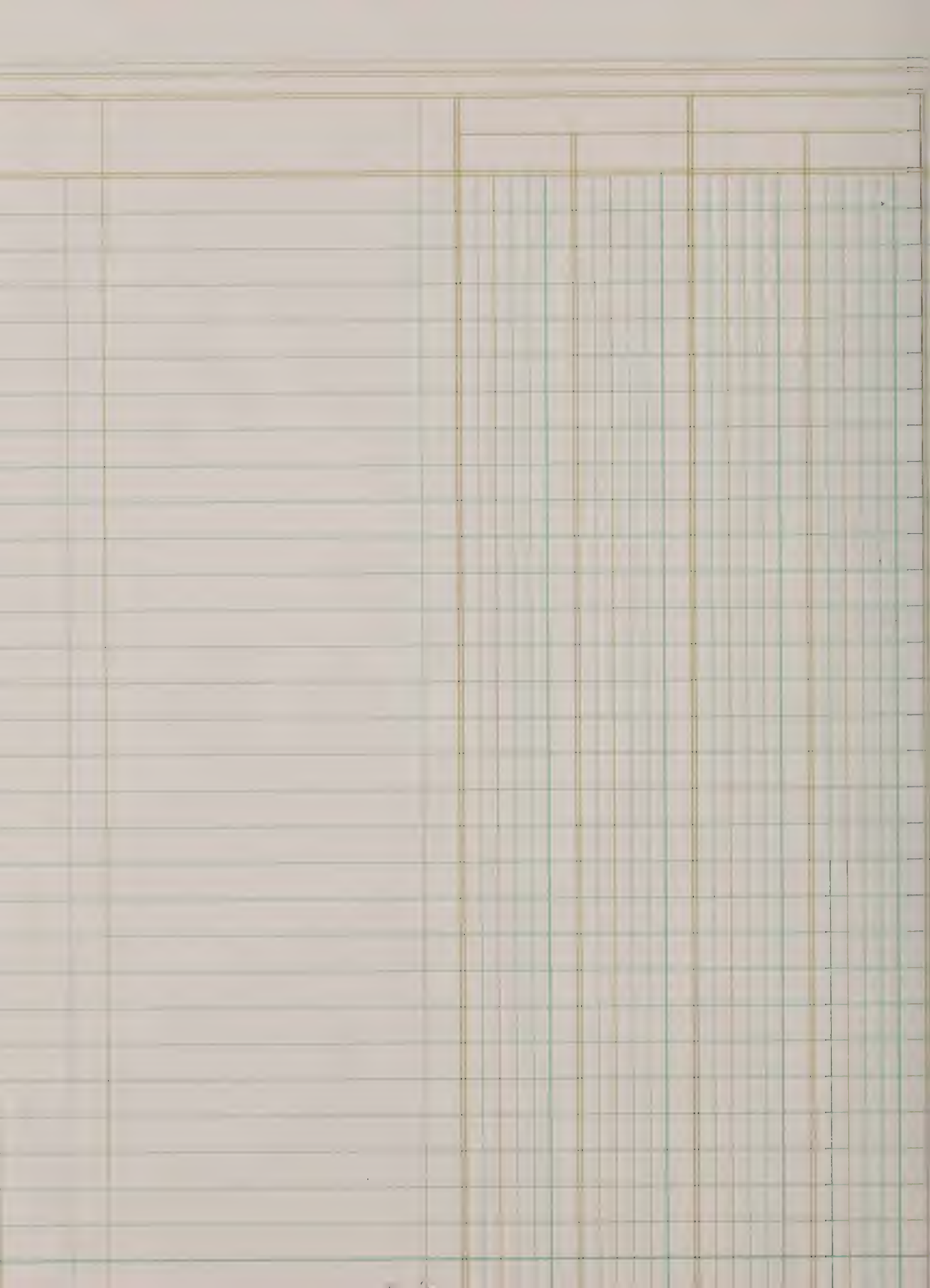
OCTOBER 1990

1990		WMHC-FM	CK #	W/D	DEP	Balance
		BALANCE FORWARD				
10	3	MHC copy card				
10	3	KATE PITTARD				
10	8	CMJ		250-		
10	8	CRUTCHFIELD CD's		262-		
10	8	ASSOCIATED PRESS		506 20		
10	17					
10	23	WICKLES		375 90		

						MISCELLANEOUS	
POSTAGE	PHONE	PRINTING	SUPPLIES	STENO	AP	DESCRIPT.	AMT
						P.33A AUDITOR	

Raw 546 [illegible]

9/12	AP area representative	(617) 357-8100	5 mins	Ellen
9/17	Reflex magazine	212 532 9858	2 min	Salena
9/17	212 326 2337	Chrysalis	5 min	Salena
9/17	213 390 9969	Enigma	15 min	Salena
9/17	AP area rep	(617) 357-8524	10 min	Ellen
9/17	Global Prints	617-825-1008	1 min	Chris
9/17	CMJ	516-466-7111		Kate
9/20	Global Prints	617-825-1008	1 min	Chris
9/20	AP			
9/20	Global Prints	617-825-1008	2 min	Chris
9/20	Paul Kennedy	203-787-1373	15 min	Chris
9/22	Peggy Bodmer (weather phone)	584-4411	2 min	
9/25	WAR	312-252-1000		HK
9/25	Eurodisc	805 565 2458		Salena
9/25	CMJ	516-466-7111		Kate
9/25	Spin	212 445-5759		Kate
9/26	Arista	212 830 2176	8 min	Salena
9/27	AP	1800-821-4747		HK
9/27	Cosmo	203-966-2101		HK NA
9/27	Raw Ltd.	215-232-9023	5 min	Chris
9/28	AIM	800-828-7625		Kate



WMHC - 90-91

4 columns

	Initials	Date
Prepared By		
Approved By		

1 2 4

- green tint pages
- line tracker® shading
- heavyweight bond paper

50 sheets

8½ x 11 in/21.5 x 27.9 cm

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MOUNT HOLYOKE COLLEGE
STUDENT GOVERNMENT ASSOCIATION

AUDIT REPORT

Audit of VWMHC books.

Date: 4-30-92

Organization Treasurer: Karla Tramutola
P.O. Box: 3238 Ext: 3710

Audited by: Jennifer Michaelli
P.O. Box: 2577 Ext: 3409

In conjunction with the audit of your organizations books the following discrepancies were found:

1. Checking account not in balance.
2. Bank statement not reconcilled.
3. Income and expense ledger is not being maintained.
4. Insufficient breakdown of expenditures.
5. No receipts or copies of bills for expenditures.
6. Income and expense ledger not balanced to checkbook.
7. Other (explain)

Recommendations:

*3 - Need Semester End Page
Will Meet ~~Tuesday~~ Monday to Clear Things Up

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

WWII
1939-1941

CAMBRIDGE

	Initials	Date
Prepared by		
Approved by		

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

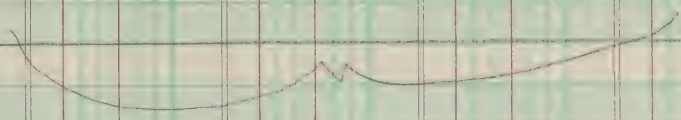
CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

DATE	DESCRIPTION	V/N	W/D	DEPOSITS	BALANCE
					3062 40
9 Feb	Salary Feb				50
9 Feb	Direct Repair Supplies				3050 60
					2
					37 82
	BALANCE FORWARD		3062 40		
	CHEQUES				
	V/N		89 52		
			0972 88		

CAMBRIDGE
58244

Prepared By		
Approved By		



8952 ✓

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

BALANCE

2602 33

1600 52

6745 80

3957 -

BALANCE

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

	1	2	3	4
MISCELLANEOUS		WORK	PRINTING	MISC. SUPP. Phone, copy, Labor
Copying	50 -			
Post., Supplies	30 55			
[illegible]	34 -			
		504 20		
[illegible]			118 50	
[illegible]			377 10	
[illegible]	495 60			
[illegible]	85 -			
	1131 35	504 20	495 60	
		2133.15		

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

DATE			W/D	DEPOSITS	BALANCE	
		✓	120 –			
		✓	81 23			4
						5
6	11	8	✓	10 –		6
		✓				8
						9
			4 18 –			10
						11
12	11	14	✓	198 17		12
				30 –		
						17
		✓				18
		✓	40			
		✓	10 –			
	27		✓	68 40		
	30		✓	55 –		
	30		✓	10 –		
				1385 10	236 75	
32			BALANCE FORWARD	459673		32
33			DEPOSITS	+ 28675		33
34			W/D	– 130810		
35				357538		35

CAMBRIDGE
58244

	Initials	Date
Prepared by		
Approved by		

	1	2	3	4
MISCELLANEOUS →		NEWS	PRINTING	MISC PAID OUTSIDE SERVICES
DJ GUIDES			132 -	
Dot Printing	81 25			
gas for errands	10 -			
Photo work	1 [illegible] 30			
		418 -		
				993 12
Engineering Supplies	9 61			
Business cards	4 93			
Gas for Delivery	13 -			
DJ other than Visto	6840			
DJ'ing	55 -			
video tapes	10 -			
	29993	418 -	132 -	993 12

UMHC - FM DECEMBER '90

Prepared By		
Approved By		

'90 DATE	DESCRIPTION	#	W/D	DEPOSIT	BALANCE
	BALANCE FORWARD				3575 38
12 8	Wilmar	✓ 860	83 56		83 56
					3491 82
12 8	BIG-U	✓ 861	13 85		13 85
					3477 97
12 10	PRESS ASSOCIATION	✓ 862	940 50		940 50
					2537 47
12 10	IRS fee	✓ 863	95 -		95 -
					2442 47
12 11	POSTMASTER	✓ 864	1060		1060
					2431 87
	VOID	865			
			1143 51		
	BALANCE FORWARD		3575 38		
	DEPOSITS		-		
	W/D		- 1143 51		
			2431 87		

CAMBRIDGE
58244

	Initials	Date

	1	2	3	4
MISCELLANEOUS →		NEWS	PRINTING	MHC Bill itemized at bottom
party 1st sem. sup.	83 56			
party food	13 85			
AD		94 0 50		
IBS annual fee	95 -			
stamps + mailing	10 00			
	203 01	94 0 50		

WWHL-FM

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

CAMBRIDGE
58244

Prepared By
Approved By

1 2 3 4

WWMBC FM — JAN. '91

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

'91 DATE	DESCRIPTION	#	W/D	DEPOSITS	BALANCE
	BALANCE FORWARD				243187
1 15	GUILD PRT CTR.	✓866	3579		18608
					239308
1 16	MOBIL	✓867	1025		10025
					238283
1 18	DISK SOUND	✓868	159 -		159 -
					238124
1 25	PAT KALLUSCH	✓869	88 -		88 -
					238036
1 25	MOBIL	✓870	10 -		10 -
					238026
1 23	KINKO'S	✓871	1273		1273
					211310
1 29	POSTMASTER	✓872	705		705
					210605
			32582		
	BALANCE FORWARD		243187		
	DEPOSITS	+			
	W/D	-	32582		
			210605		

CAMBRIDGE
58244

	Initials	Date
Reviewed By		
Approved By		

MISCELLANEOUS →		NEWS	PRINTING	MHC Bell Trumpet Work
40th Annu. Poster Materials	38 79			
gas to get cartridges	10 25			
cartridges (30)	159 -			
engineer equip	38 -			
gas for errands	10 -			
concert flyers			12 73	
postage	7 05			
	313 09		12 73	

WMHC - FIN FEB '91

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

'91 DATE	DESCRIPTION	#	W/D	DEPOSITS	BALANCE
	BALANCE FORWARD				2106 05
2 3	SOUND POINT	V 877	7 40		7 40
					2098 65
2 8	KATE PITTARD	V 878	100 -		100 -
					1998 65
2 8	H. LOWELL	V 879	20 -		20 -
					1978 65
2 8	THE WASHINGTON	V 880	500 -		500 -
					1478 65
	VOID / CANCELLED	881	15 -		15 -
	1 Sticker 1991 Parking				1463 65
2 11	CHRIS DEROSA	V 882	350 -		350 -
					1113 65
2 12	JEAN FISHER	V 883	44 82		44 82
					1068 83
2 19	DENNIS SCANLAN'S	V 884	150 -		150 -
					918 83
2 20	DEPOSIT			4645 -	4645 -
					5563 83
2 21	VAT CALCULATED	V 885	73 40		73 40
					5490 43
2 22	TOBBS ASSOCIATION (Jan)	V 886	438 50		438 50
					5051 93
2 22	WMHC (Jan)	V 887	796 29		796 29
					4255 64
2 22	ASCAP	V 888	184 -		184 -
					4071 64
2 22	TELEMATRIX	V 889	580		580
					4107 84
2 11					
			2643 21	4645	
	BALANCE FORWARD		2106 05		
	DEPOSIT	+	2645 -		
	V/D	-	2643 21		
			4107 84		
	BANK ERROR (In Our Favor)	+	95 10		
			4202 94		

CAMBRIDGE
58244

Prepared By	
Approved By	

MISCELLANEOUS →		NEWS	PRINTING	MHC BILL ITEMIZED BELOW
Faxes			7 40	
Arrgs. donut + change for concert	100 -			
markers for station	20 -			
fee for concert	500 -			
check canceling fee	15 -			
Sirius for concert	350 -			
Supplies for alumnae events	19 82			
fee for Sea Cafe	150 -			
more headphones	73 45			
AP		438 50		
				754 09
Annual fee	184 -			
Stamps	590			
	1993 02	438 50	740	754 09
MHC ITEMIZED				
Since Nov. 90 COPI-CARD	50 -			
PHONE	307 46	→ 959 29		
STENO	22 59			
CRUTCHFIELD CD'S	258 -			
SUPPLIES	15 97			
POSTMASTER	93 81			
INTEREST	1 97			

UMHC FM MARCH '91

	Initials	Date
Prepared By		
Approved By		

'91 DATE	DESCRIPTIONS	#	W/D	DEPOSITS	BALANCE
	BALANCE FORWARD				4206.74
3 1	STAPLES	✓886	59.40		59.40
					4147.34
3 6	CHRIS SMITH	✓887	43.15		43.15
					4104.19
3 6	TARA ROBERTS	✓888	75.-		75.-
					4029.19
3 6	KINKO'S	✓889	52.50		52.50
					3976.69
3 6	PAT KALLUSCH	✓890	12.-		12.-
					3964.69
3 9	CHRIS DIXON	✓891	350.-		350.-
					3614.69
3 9	RICK RESNICK	✓892	150.-		150.-
					3464.69
3 9	FAN LTD.	✓893	400.-		400.-
					3064.69
3 9	TYLER FAIRBANK	✓894	150.-		150.-
					2914.69
3 14	CRISTINA LANE	✓895	35.30		35.30
					2879.39
			132535		
	BALANCE FORWARD		4206.74		
	DEP	+			
	W/D	-	1325.35		
			2881.39		

CAMBRIDGE
58244

	Prepared By	
	Approved By	

	1	2	3	4
MISCELLANEOUS →		NEWS	PRINTING	MHC DILL Itemized by law
office supplies	57 10			
Postage / publicity / petty			43 15	
DJ' ing	75 -			
Posters / petty			52 50	
gas to do audio + video	12 -			
Sound for concert	350 -			
"The Shockers"	150 -			
"Baby Fahrenheit"	400 -			
"Bongos to Circus"	150 -			
food for bands	35 10			
	1229 70		95 65	

WMHC-FM APRIL '91

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

191 DATE	DESCRIPTIONS	#	1 W/D	2 DEPOSITS	3	4 BALANCE
	BALANCE FORWARD					28711 59
4 3	Jan Fisher	~~V 896~~	19 73			17 35
						286386
	Kate Pittard	V 897	75 -			75 -
						278886
	Postmaster	V 898	5 80			5 80
			9153			276306
	BALANCE FORWARD		28711 59			
	DEPT		-			
			1425			
			27853 06			

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

MISCELLANEOUS →		NEWS	PRINTING	MISC BILL Itemized below
40th anniv. CALLS + Wills	12 78			
DJ'ing	75 -			
stamps	5 80			
	98 53			

WMHC-FM MAY '91

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

'91 DATE	DESCRIPTION	#	W/D	DEPOSITS		BALANCE
	BALANCE FORWARD					2783 06
2	Press Association	899	191 80			1911 30
7	KIM GREENE	900	350 -			1561 30
						55 -
7						1506 30
8	STAPLES	901	43 56			1462 74
15	MARKET BASKET	902	1021 78			440 96
						268 47
	DEPOSIT			819 50		1087 97
						1087 97
16	THOMAS JACOB	903	37 -			37 -
						1050 97

39

CAMBRIDGE
58244

	Initials
Prepared By	
Approved By	

	1	2	3	4
Miscellaneous		News	Printing	Misc. Rec. Items not listed above
Bldg	35 00			
Signs, stickers, stamps	45 06			
Sewer bill				1024 21
Mail photo Rx entered	37 -			
Misc. Income				
Photocopies				
Postmaster	12 18			
	2 03			
Furniture	2 24			
Phone	99 32			
	3 68			
Stamps	6 24			
Interest	4 52			
Previous Balance	208 12			
	1244 25			

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

WMHC F.M. September 1991

CAMBRIDGE 58244

	Initials	Date
Prepared By		
Approved By		

19 Date	Description	#	W/D	Deposits		Balance
	Balance Forward					265.90
9/17	Salons for phone calls	908	18.75			18.75- 247.15
9/17	Kim Greene (cancelled)	909	~~75.00~~			~~75.00~~ 247.15
9/20	Deposit			65.00		312.15

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

miscellaneous

News

Prog

MHC 3

WMHC FM October 1991

'91 Date	Description	#	WID	Deposit	Balance
					912.15
9/1	Kim Greene	911	75.00 BS		75.00
					837.15
9/17	Deposit Sandwich Party			3597.50 B	+3597.50
					4434.65
9/20	Stamps	912	19.50 BS		4417.15
9/25	CMC Wages Halloween	913	713.00 BS		3704.15
9/26	CMC Concert Expenses	914	299.00		3704.15
			715.00 never sold		
					3704.15
9/27	CMC Program	915	250.00 BS		3454.15
9/29	Expenses	916	27.25 BS		3426.90
9/30	Deposit			190.00 B	
					3616.90
9/30	CMC Video Interview	917	145.00		3616.90
9/30	CMC Video Interview	918	520.00 BS		3096.90
9/30	CMC Interview	919	121.00 BS		2975.90

CAMBRIDGE
58244

	Issued	Date
Prepared By		
Approved By		

	Miscellaneous →	Items	Pricing	Misc Bill itemized here
1				
2	For DJ party	75.00		
3				
4				
5				
6	Stamps	14.50		
7				
8	CMJ	713.00		
9				
10	CMJ (2 more nights)	~~287.00~~		
11				
12	CMJ (2 more rooms)	~~715.00~~		
13				
14	CMJ mag rack	250.00		
15				
16	newspaper	27.25		
17				
18				
19				
20	CMJ V. Hotel (VOID)	~~193.00~~		
21				
22	CMJ V. Hotel	572.00		
23				
24	CMJ gas + tolls + Irish	121.00		
25				
26				
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WHHC FM November

			WD	Deposit	Balance
					2975.90
11/5	Shrimp	921	48.00 B.S		2927.90
11/9	Party (Ham Hall 11/8)	922	75.00 B.S		2852.90
11/9	[illegible]	924	72.50 B.S		2780.40
11/12	Pork Loin Cross	925	37.50 B.S		2742.90
11/12	Shrimp	926	14.50 B.S		2728.40
11/16	Wine Party Ck Cross		75.00 B.S		2653.40
11/17	Deposit Wine, Decorations & Big Ice			600.00 B.S	3253.40
11/18	Pork Loin, Beef Party		75.00 B.S		3178.40
11/20	Beef Order	928	60.00 B.S	Will subtract Change I don't know how much	3118.40
11/21	Shrimp	930	29.00 B.S		3089.40
11/26	Pork Loin	931	75.00 B.S		3014.40
11/26	Ck Cross	932	304.50 B.S		2709.90

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

	Miscellaneous →		News	Pro-Org
1	Stamps	4.00		
2				
3	J. Bowe DJ H. Hall Party	75.00		
4				
5	Alicia/Jen Big Sister [illegible]	12.50		
6				
7	K. Greene	37.50		
8				
9	Stamps	14.50		
10				
11	Cm Essay	75.00		
12				
13				
14				
15	P. Kall. Int'l Port 11/14	75.00		
16				
17	Copy Card	60.00		
18				
19	Stamps	20.00		
20				
21	Pat Suff Party 11/13	75.00		
22				
23	Cards	39.50		
24				
25				
26				
27				
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WMHC F.M December 1991

CAMBRIDGE

	Prepared By	
	Approved By	

1991 Date	Description	#	WIP	Deposit		Balance
						2709.90
12/5	Lab Dis [illegible] Food 93	1#	6.6	B.S.		2690.24
12/6	Tower Dr from Jan 93	2.81		B.S		2687.43
12/10	Floor Dr in House Dr	100.00		B.S		2587.43
12/5	Dorcas Lab 93		20.00	B.S		2567.43
12/12	Tower Dr Shannon 93		20.00	B.S		2547.43
12/11	Flower Dr Mary 93		50.00	B.S		2497.43
12/6	Deposit Sandwich Dr 93 Due End 92				57.00 B.S	3070.43
12/13	Rooms 93		14.80	B.S		3055.63

CAMBRIDGE
58244

	Prepared By	
	Approved By	

	Miscellaneous →		Year	Period	(Items 3 & 4 Not Req.)
1	Food DJ training	19	60		
2					
3	Tapes for Jan	3	81		
4					
5	Vacuum	100	00		
6					
7	Copy cost Lisa	20	00		
8					
9	Ins for Cut wood	20	00		
10					
11	Flowers for Mary	50	00		
12					
13					
14					
15	Stamps	11	70		
16					
17					
18					
19					
20					
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40					

Check # 928 ✓ 60.00
#934 2.81
935 100.00

162.81

$3055.93
162.81
$2.893.74

have not been cashed
Therefor my bankstatement is 162.81 + for period ending Dec. 31, 1991

WMHC FM January 1992

CAMBRIDGE

Prepared By

Approved By

Date	Description	#	WD	Deposit	Balance
					3055.93
1/24/92	Stamps (50) + postcards	940			19.25
					3036.68
1/24/92	Federal Express April 91				22.15
					3014.53
1/28/91	Ames reimbursement (Cubes Jessica)	941			4.00
					3010.53

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

	Miscellaneous →		News	Printing	Itemized MHC Bill
1	Stamps/postcards	19.25			
2					
3	Bill from last year to be				
4	paid				
5	Amos reimbursement cubes fees	4.00			
6					
7					
8					
9					
10					
11					
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WMHC FM Feb. 1992

CAMBRIDGE

Prepared By

Approved By

192 Date	Description	#	W/D	Deposit	Balance 3010.53
2/7/92	record & Fiala (tape)	943			6.26
					3004.27
2/12/92	Lisa Kaus. Paper	945			6.65
					2997.62
2/14/92	Deposit			332.18	
					3330.80
2/20/92	Stamps	946			58.00
					3272.80
2/25/92	TB. 3125 Jessica	947			75.00
					3197.80

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

	misc. →	News	Printing	Journal Misc Bill
1	record cleaning	6.26		
2				
3	Paper	6.65		
4				
5				
6				
7	Stamps	54.00		
8				
9	Jessica	75.00		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
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WMHC - FM March 1992

	Initials	Date
Prepared By		
Approved By		

	Date	Description	#	W/D	Deposit	Balance
	19:					
						3197.80
	3/3	Deposit				3394.50
						6592.30
✓	3/6	Jean Bowe Bank of Boston	949			35.00
						6557.30
✓	3/7	Stamps	950			14.50
						6542.80
✓	3/10	Marg. Style Income Tax	951			15.00
						6527.80
✓	3/10	Marg. (Dividend)	952			45.50
						6482.30
	3/11	Deposit				291.00
						6773.30
✓	3/11	Irv. F. (Int. Note)	953			20.00
						6753.30
✓	3/12	Jean Bowe 1/3 Income	954			100.00
						6653.30
✓	3/13	Stamps	955			29.00
						6624.30
✓	3/13	Osgood	956			189.00
						6435.30
✓	3/13	Calligan Mail	957			109.00
						6326.30
✓	3/13	Turley Pool	958			186.00
						6140.30
✓	3/13	Jessica Program	959			36.00
						6104.30

39

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

	Misc →	News	Printing	Stamps / PHC / Bill
3	Jessica	35.00		
5	Stamps	14.50		
7	Marg.	15.00		
9	Marg	45.50		
13	Iris	20.00		
15	Jessica	100.00		
17	Stamps	24.04		
19	Astap	184.00		
21	Banner !!	10 9.00		
23			126.00	
25	Jessica	30.00		

WMHC - FM April 1992

CAMBRIDGE 02138

	Initials	Date
Prepared By		
Approved By		

192 Date	Description	#	1 With	2 Deposit	3	4 Balance
						6109.30
4/7	Pat Roll. Ck 93	960				100.00
						6009.30
4/9	Pat Roll returned	961				55.66
						5948.64
4/9	Hats?	962				525.00
						5423.64
4/12	Deposit Original Pd. to Elem Institute					415.00
						5838.64
4/20	Steiner Green P. (Conf.)	963				50.00
						5788.64
4/21	Pat Mc Tech. Fl. B	964				14.04
						5774.60
4/23	Hercom. Z Editor Rate Tool	965				90.00
						5684.60
4/24	Cordelia Dog	966				500.00
						5184.60
4/27	Mary 1st Party Cone Comm	967				200.00
						4984.60
4/28	Irma Fisher	969				2.00
						4982.60
4/29	H. Beiner - ice	970				2.93
						4979.67
4/29	DPW 5/1/92 P.	971				25.00
						4954.67
4/29	Jessica Wilson (Sara)	972				10.00
						4859.67
4/30	Deposit					20.00
						4834.67
4/24	Jon Zuyl	973				30.00
						4804.67
	(MAY 1992)					
5/5	Jenn ~~Armet~~/Bulk	967				50.00
						4754.67
5/5	Gen. Bill/Comp/DJ Wk	974				1696.09
5/5	Clinic Cer. 516 430.00					100.00
						1596.09

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

	misc →	Nov		
1	Pat	100.00		
2				
3	Pat	55.66		
4				
5	Hats!	525.00		
6				
7				
8				
9	Jenn's	50.00		
10				
11	Reimburs	14.39		
12				
13	For E.R. Party Food	40.00		
14				
15	Band	500.00		
16				
17	Party	250.00		
18				
19	Reimb.	7.99		
20				
21	Reimb.	2.98		
22				
23	APAU	12.00		
24				
25	Jen. wbar (Sara)	100.00		
26				
27				
28				
29				
30				
31				
32				
33				
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WMHC-FM May 1992

CAMBRIDGE 58244

	Initials	Date
Prepared By		
Approved By		

See previous page!!

(For month's expenditures as well as yearly total!!)

CAMBRIDGE
58244

	Initials	
Prepared By		
Approved By		

WMHC - FM 1991 - 92

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

	Copies	Refresh.	Postage	Phone
✓ September				18.75
✓ October			14.50	
✓ November			91.50	
✓ December		39.16		
1st Semester Total $291.41		39.16	106.00	18.75
January			19.25	
February	64.65		58.00	
March	128.00		43.50	
April		122.93		
May				
2nd Semester Total $586.16	192.65	122.93	120.75	
1991 - 1992 Total.				

Expenses

CAMBRIDGE 58244

	Initials	Date
Prepared By		
Approved By		

Hall Bank Expenses	Office Supplies	Trans.	Party	CMJ	Extra
	277.85		75.00	1354.00	
	364.50		410.00		
	142.81				50.00
	784.56		485.00	1354.00	50.00
	26.15				
	6.26		75.00		
100.00	305.30		135.00		
525.00	16.09		1025.00		
	3058.58 ✓ Comp. + M. DJ inv. + General Bill		150.00		
639.00	3412.53		1385.00		

ON 5/6/92
I wrote a check
out for $3058.58
which included the
2 Mobile DJ units
1 computer [illegible]
1 General Bill

CAMBRIDGE

	Initials	Date
Prepared By		
Approved By		

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

1 2 3 4

CAMBRIDGE
MEGA

	Initials	Date
Prepared By		
Approved By		

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

1 2 3 4

CAMBRIDGE

Prepared by		
Approved by		

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

1 2 3 4

CAMBRIDGE
58244

	Initials	Date
Prepared By		
Approved By		

1 2 3 4

CAMBRIDGE®

Commercial Supplies

Business Pads

59870 Legal Pad - Stiff-back
59886 14" Legal Pad - Stiff-back
59872 White Letter Pad - Stiff-back
59874 Yellow Letter Pad - Stiff-back
59876 (2) 5 x 8 Legal Pads
59878 Planning Pad - Quad ruled
57830 (4) Note Pads - 3 x 5
57832 (3) Note Pads - 4 x 6

Typing Papers/Report Covers

37342 Laid Bond Typing Paper
39270 Erasable Typing Paper
33234 Professional Trapper® Portfolio
33362 Personal Size Trapper® Portfolio
34118 Window Cover Brief Folder
34120 Clear Cover Brief Folder

Filing Supplies

35332 File Folders - Letter Size
35334 File Folders - Legal Size
35202 6 Pocket Carryfiles - Check Size
35204 6 Pocket Carryfiles - Home Size
35208 6 Pocket Carryfiles - Letter Size

Analysis Pads

58242 3 Column 11 x 8½ in
58244 4 Column 11 x 8½ in
58246 6 Column 11 x 8½ in
58258 8 Column 11 x 8½ in
58248 13 Column 16⅜ x 11 in

Personal Accessories

46096 Professional Trapper® Portfolio Notebook
46100 Personal Size Trapper® Portfolio Notebook
46102 Professional Zipper Notebook
33082 Portfolio - with Handles
33084 Portfolio - without Handles
33080 Professional Padfolio - 5 x 8
33928 Professional Padfolio - Letter Size
33364 Padholder - Fold-over cover
67300 Address Book

Wirebound Notebooks

59880 Legal Pad - Stiff-back
59882 Notebook - Stiff-back
43850 Steno - Stiff-back
43852 Note Pad - Stiff-back
45220 Memo Book - Top Wire
45222 Memo Book - Side Wire
58502 3 Month Daily Planner
58840 3 Month Daily Planner Refill

Envelopes

76314 #6¾ Security Business Envelope
76316 #10 Security Business Envelope
76318 #10 Kraft Business Envelope
76340 6 x 9 Clasp Envelope with Document Mailers
76342 9 x 12 Clasp Envelope with Document Mailers
76344 10 x 13 Clasp Envelope with Document Mailers

0 43100 58244 1

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